

GREEN PROPERTY ALLIANCE

DRAFT TERMS OF REFERENCE

Purpose

The Green Property Alliance is a committee of the Property Industry Alliance whose purpose is to stimulate industry-wide engagement relating to the sustainability challenges and opportunities that impact upon commercial property investment, development, management and occupation.

Membership

Membership of the Green Property Alliance comprises of members of the Property Industry Alliance, together with other membership organisations representing key stakeholders in the commercial built environment. Membership is by invitation from the PIA. The current list of members can be found [here](#).

Aims

Members of the GPA are committed to bringing the commercial property industry together to demonstrate sustainability leadership, add value and facilitate a cohesive approach to sustainability across the sector.

The specific aims of the GPA are to:

- Provide collective industry leadership on sustainability where the interests of GPA members are aligned.
- Tackle duplication of effort by providing a structure for members to share and disseminate knowledge across members of the GPA and the wider industry.
- Encourage collaboration, enabling GPA members to:
 - support and communicate the work of other GPA members;
 - pro-actively contribute to the work of other GPA members where member interests are aligned; and
 - identify any gaps and engage collectively to address them.
- Advocate for greater consistency of key sustainability metrics and across reporting frameworks for commercial real estate.
- Support industry-wide efforts to improve the provision, governance and transparency of sustainability data for commercial real estate.
- Identify knowledge gaps and/or emerging issues, facilitating a co-ordinated approach to research where this would be beneficial to GPA members.
- Providing clear, coherent and co-ordinated messaging to key audiences, including the Government, on policies and actions that would support greater progress on sustainability in commercial real estate.
- Demonstrate to Government, other public sector bodies, members, media and, where appropriate, the wider public the initiatives being taken by the industry to improve its sustainability performance.
- Provide a clear point of contact for other stakeholders seeking to engage with the commercial property sector on sustainability issues.

Governance

Chair: The GPA is chaired by a senior representative from a GPA member, proposed by the PIA Chair and approved by the GPA membership. The Chair has a term of office of three years, which may be curtailed or extended by agreement.

Secretariat: The Chair also commits their organisation to provide the secretariat for the GPA. Working with the Chair, the secretariat are responsible for issuing agendas, convening and minuting meetings, following up actions and providing a point of contact for the GPA.

The current Chair is Sarah Ratcliffe, CEO of the Better Buildings Partnership (who therefore also provide the secretariat).

Meetings

The GPA meets on a quarterly basis either on-line or in-person as appropriate. Each quarterly meeting addresses relevant topics proposed by the Chair and/or members and provides an opportunity for members to share knowledge and initiatives.

Where there are issues discussed by the GPA that require specific expertise:

- the GPA can invite additional attendees to attend; and/or
- separate meetings may be convened where greater time and/or depth of engagement is deemed necessary.

If the GPA decides that follow up work is needed on any discussion topics, smaller working groups of GPA members may be convened to make further progress. Participation in these working groups is voluntary and strictly time limited with a specific output, for example producing a collective response or guidance document.

Competition compliance

Meetings of the GPA will be conducted in accordance with competition law. In particular, the GPA will not do anything with the intention or effect of fixing prices, excluding market participants from a market, dividing or allocating customers, territories or markets, or setting standards in an anti-competitive way.

Member Commitment to the GPA

To enable the GPA to function efficiently and in accordance with its aims, members of the GPA are asked to ensure that they commit the appropriate resources to:

- preparing for and attending the quarterly meetings, taking responsibility for follow-up actions as appropriate;
- supporting the work of the GPA, including any GPA communications.